

**BOROUGH OF YEADON  
DELAWARE COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL  
WORKSHOP MEETING MINUTES  
APRIL 1, 2013 @ 7:38 PM**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL

Councilor Holden	Absent
Mayor Jones-Butler	Present
Councilor Jones-Johnson	Present
Councilor Kemp	Present
Councilor Robinson-Howell	Absent
Councilor Snead	Present
Vice President Wright	Present
President Stinson	Present

**ANNOUNCEMENT OF EXECUTIVE SESSION** President Denise Stinson announced an executive session was held to discuss legal and personnel issues

**PRESENTATION BY THE DELTA DEVELOPMENT GROUP**

Teresa Sparacino & Marissa Price presented an Executive Summary in Power Point format on the Early Intervention Plan and overview of the Borough's financial health,. Steps 1, 2, 3 have been completed: an analysis of financial conditions, analysis of departments and recommendations, which they are presenting this evening. Step 4 is review of management and audits of departments, Steps 5-6 are the implementation and process.

Suggestions: maintain workforce at current level- moratorium on filling currently vacant positions, increase permitting fees, inventory control and maintain tight control over overtime hours.

**CITIZEN'S FORUM, AGENDA ITEMS ONLY-** None

**MAYOR'S REPORT-** None

**PRESIDENT'S REPORT**

President Stinson read a card from resident thanking members of the Police Department for helping with her dog emergency.

**ADMINISTRATIVE REPORT**

## **COMMITTEE REPORTS**

### **Public Works**

A special meeting with Public Works, Borough Engineer, Borough Solicitor Councilor Johnson. Discussed: two new tables needed in Community Park, need for native plants to be used in Community Park, need to have a separate reserved area for public use when there is a permitted event, need a substitute Public Works employee for at a rate of \$15 per hour. Liquid fuel monies can be used for Highway Department issues adjust budget to reflect. Recommendation to not pay invoice for work done to for repairing curbs at Ruskin Lane & Whitby Avenue due to Republic Services collection trucks. Need to adjust pricing for parking meters - .25¢ is too low and not cost effective. The adjustment can be made on the meters.

### **Code Committee**

One code employee will be trained by Borough Engineer to pull deeds in media. Must monitor common driveways. Notices will be given to residents who do not maintain common driveways. Residents need to be aware that common driveway repair is the responsibility of homeowners. Discussion of moving trash collection to front of households possibly at the transition to twice weekly trash collection

### **Public Safety**

Need new contractor to repair traffic lights- when called to repair specific light, but installed LED traffic lights at nine other locations without approval. Police Department calls contractor if lights go out over the weekend, during the week Public Works department will replace the traffic lights. Police department should only call if both lights are out facing in the same direction. If one is operable there is no need to call emergently.

### **Flag Day Committee**

Revised Flag Day Walk/Run budget was submitted by William May. Councilor Johnson asked why there was a need for \$2665 if the projected income is \$1400. Mr. May countered that most money comes in on day of event and that he needs capital to purchase t-shirts and banners Councilor Johnson stated there was no accounting for revenue from 2012 and that the revenue from 2012 should be seed money for 2013 expenses. Councilor Johnson further stated that there is a disconnect between Flag Day Walk/Race, Flag Day Committee & Recreation Committee. Councilor Kemp asked that Mr. May be invited to the next Flag Day Advisory Committee meeting.

### **SOLICITOR'S REPORT-None**

## **NEW BUSINESS**

### **DISCUSSION 700 BLOCK YEADON BUSINESS ASSOCIATION SUMMER SERIES PROPOSAL**

Councilor Kemp observed that Pride & Passion did something similar years ago with Jazz on the Lane. Councilor Johnson was concerned there were no breakdowns of projected costs for each of the eight areas requested, and Council can't make a financial commitment to unknown costs. Council suggests that if they would like to plan events of this magnitude in 2014 they are invited to submit a proposal for the 2014 budget process. There were also concerns about the duration of the event and its impact on overtime staffing. To pay overtimes costs for Public Works and the Police Department to cover an event for 11 hours on a weekend would be staggering. No one from the Business Association attended the workshop meeting to discuss the proposal

### **DISCUSSION YEADON WEBSITE "PASSION PAGE" AND NOMINATION PROCESS**

Concern was expressed over who will take responsibility for identifying Passion of Yeadon and the nomination criteria and process. If they can't find someone then take the page should be taken down. Councilor Johnson suggested that when Yeadon Volunteers are honored at a luncheon on April 20<sup>th</sup> a table be set up to recruit volunteers for the Nomination Committee.

### **DISCUSSION ON UPDATE OF BOROUGH ORDINANCE CODIFICATION**

The codification is important and long overdue and will be reintroduced at the time of 2014 budget process.

### **DISCUSSION STONG FIRE PROTECTION SERVICE CONTRACT AND ANNUAL STANDPIPE INSPECTION**

The inspection is overdue and must be completed as soon as possible. There should be research into, and estimates received from, other companies.

## **OLD BUSINESS**

### **DISCUSSION ON ANALOG PHONE LINE PROPOSAL EMERGENCY MANAGEMENT OFFICE**

Mary Nixon, Office of Emergency management will work on identifying costs for installation and monthly maintenance of two analog phone lines (outgoing and incoming calls).

**UPDATE ON PROPOSED RICOH COPIER CONTRACT.** A 42 month lease was negotiated with a savings to the Borough of \$500 annually. New equipment to be delivered the week of April 9<sup>th</sup>.

**UPDATE FROM YEDC**

Councilor Johnson asked about a requested presentation by YEDC to Council. The Borough Secretary read email correspondence from Mr. Isaac Dotson stating the YEDC was working to identify a time to invite the Borough Council to an update meeting.

**CITIZEN'S FORUM-** none

**MOTION FOR ADJOURNMENT**

Motioned by: Councilor Kemp

Seconded by: Councilor Snead

Meeting adjourned at 9:32PM

Respectfully submitted,



Marcia L. Hinton  
Borough Secretary